

**ILLINOIS ACADEMY OF FAMILY PHYSICIANS
2009 Structure of Responsibilities**

**VOLUNTEER SIGN UP FORM
COMMITTEES/TASK FORCES/INTEREST GROUPS**

The following structure has been approved by the Board of Directors and will serve as the official structure in the coming year. YOU ARE ENCOURAGED TO GET INVOLVED by listing your areas of interest and returning this form to the IAFP. This structure allows a means of assigning shorter tasks to involve more people and provide you with an opportunity to voice your opinion regarding Academy policy.

Committees will generally meet once every two months via teleconference and will use the common listserve to update and communicate. Committee meetings typically last 1-2 hours and action items from your committee are considered at the Committee of the Whole and by the Board of Directors.

Task forces will generally meet via electronic mail and as needed on teleconferences to accomplish tasks. There are no planned face-to-face meetings of task force members.

Interest groups will generally meet as they wish via email and listserve with suggestions to the All Member Assembly at the Annual meeting. Suggestions may be referred directly to the Board if time constraints require it. There are no scheduled meetings for interest groups.

Members are not reimbursed for their travel expenses.

*****Please volunteer, we need your input*****

CONTINUING MEDICAL EDUCATION COMMITTEE

Charge: It is the mission of the CME Committee to develop, present, and promote education opportunities that are timely, relevant and of the highest quality. The CME Committee is actively involved in the creation and development of all CME programs. All decisions about the program content and faculty are made exclusively by the CME committee.

GOVERNMENT RELATIONS COMMITTEE

Charge: Make decisions regarding IAFP's legislative agenda, initiate grass roots lobbying efforts, educate members on key issues, and actively lobby on behalf of the Academy. Help to plan Spring Into Action meeting.

PUBLIC HEALTH COMMITTEE

Charge: To oversee the family medicine viewpoint in the public health arena. Develop a priority list of activities, suggest comments on public health issues, propose CME topics on public health, propose to leadership to nominate members to state, regional, and local public health entities, task forces and committees. The purview of the committee shall include but not be limited to immunizations, public health outbreaks or epidemics, bioterrorism preparedness, epidemiology, and the role of family physicians on the front lines of public health. The committee should seek to interact with the State Board of Health, the Illinois Department of Public Health, county and city departments of public health, as well as other organizations in the public health arena.

AAFP RESOLUTIONS TASK FORCE

Charge: To review ideas for resolutions to AAFP Congress from Illinois AFP, develop the ideas into resolutions, and finalize approval of resolutions with IAFP board or executive committee. Most work is done April-August.

ELECTRONIC VOTING TASK FORCE

Charge: To investigate electronic voting to enable all IAFP members to actively participate in elections and governance from wherever they are.

MEMBERSHIP/MEMBER SERVICES TASK FORCE

Charge: To review member's request for dues waivers and other membership issues. To review IAFP membership services and suggest sun-setting of services, changes to services and proposed new services. The Task Force should set up a mechanism to capture member ideas.

PUBLIC RELATIONS TASK FORCE

Charge: To develop criteria for IAFP awards and encourage members to submit nominations for those awards. The Task Force will take an active role in deciding future public relations activities, and implementing actions in their communities to promote awareness of family medicine, and the importance of Family Medicine in the healthcare delivery system. Oversees Family Physician of the Year Award, Distinguished Service Award, and Media Award. The Task Force may also consider and nominate IAFP members for AAFP and other organization awards. The committee also serves as first responders to media requests on patient education and health topics. Most work is done November and February.

FAMILY MEDICINE EDUCATORS INTEREST GROUP

Charge: Serve as a conduit for educator issues on faculty development, research and government relations.

RURAL HEALTH INTEREST GROUP

Charge: Devise strategies to address the shortage of family physicians and access to healthcare services in the state's rural areas. Develop a priority list of activities to be approved by the president, suggest comments on rural health issues, propose CME topics on rural health, propose to leadership that IAFP nominate members to state, regional and local rural health entities, task forces and committees focusing on rural health. The interest group should seek to interact with the Illinois Rural Health Association and other entities concerned with rural health in Illinois

URBAN HEALTH INTEREST GROUP

Charge: Devise strategies to address the shortage of family physicians and access to healthcare services in the state's urban areas. Develop a priority list of activities to be approved by the president, suggest comments on urban health issues, propose CME topics on urban health, propose to leadership that IAFP nominate members to state, regional and local urban health entities, task forces and committees focusing on urban health. The interest group should seek to interact with entities concerned with urban health in Illinois.

I am interested in serving in the above areas *(Please rank your top 3 choices)*

Name: _____ MD/DO

Business Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Office Phone: _____ Fax: _____

Home Phone: _____ E-mail: _____

I am a *(please check one)*:

Student Resident Physician

PLEASE RETURN THIS FORM TO:

Illinois Academy of Family Physicians

4756 Main Street

Lisle, IL 60532

Phone: 630-435-0257 or 800-826-7944

FAX: 630-435-0433 E-mail: iafp@iafp.com Website: www.iafp.com