

**ILLINOIS ACADEMY OF FAMILY PHYSICIANS
2010 Structure of Responsibilities**

**VOLUNTEER SIGN UP FORM
COMMITTEES/TASK FORCES/INTEREST GROUPS**

The following structure has been approved by the Board of Directors and will serve as the official structure in the coming year. Read the descriptions below and volunteer for one or more by ranking your top three areas of interest and returning this form to the IAFP by January 15, 2010.

Committees will generally meet once every two months via teleconference and will use the common listserve to update and communicate. Committee meetings typically last 1-2 hours and action items from your committee are considered by the Board of Directors.

Task forces will generally meet via e-mail on teleconferences as needed to accomplish tasks. There are no planned face-to-face meetings of task force members.

Interest groups will generally meet as they wish via e-mail and listserve with suggestions to the All Member Assembly at the Annual meeting. Suggestions may be referred directly to the Board if time constraints require it. There are no scheduled meetings for interest groups.

*Members are not reimbursed for their travel expenses.
****Please volunteer, we need your input*****

AUDIT COMMITTEE

Review the IAFP audit and IAFP corporate tax forms in advance of the documents being submitted to the IRS.

CONTINUING MEDICAL EDUCATION COMMITTEE

It is the mission of the CME Committee to develop, present, and promote education opportunities that are timely, relevant and of the highest quality. The CME Committee is actively involved in the creation and development of all CME programs. All decisions about the program content and faculty are made exclusively by the CME committee.

ELECTRONIC HEALTH RECORDS (EHR) AND CONNECTIVITY COMMITTEE

Lead the IAFP's involvement with state, regional and local efforts to bring electronic health records, electronic prescribing, and connectivity to members' practices. In addition to identifying technical assistance resources, the committee will help members to understand the federal, state and local financial incentives for "meaningful use of EHR, e-prescribing, and other connectivity tools."

GOVERNMENT RELATIONS COMMITTEE

Make decisions regarding IAFP's legislative agenda, initiate grass roots lobbying efforts, educate members on key issues, and actively lobby on behalf of the Academy. Help to plan Spring Into Action meeting.

PATIENT CENTERED MEDICAL HOME (PCMH) COMMITTEE

Develop plans and implement strategies for helping members to implement PCMH activities in their practices. Plans should be developed for marketing information to members via the IAFP website, hosting a PCMH conference in second quarter 2010, and linking members to TranforMED and other vendors who can assist with transformation to PCMH practices.

PRIVATE SECTOR ADVOCACY COMMITTEE

Advocate for family physicians with private sector payers in Illinois such as Aetna, Blue Cross Blue Shield of Illinois, Cigna, Humana and UnitedHealthcare. Coordinate activities with AAFP Private Sector Advocacy initiatives.

PUBLIC HEALTH COMMITTEE

Oversee the family medicine viewpoint in the public health arena. Develop a priority list of activities, suggest comments on public health issues, propose CME topics on public health, propose to leadership to nominate members to state, regional, and local public health entities, task forces and committees. *(Continued on reverse)*

The purview of the committee shall include but not be limited to immunizations, public health outbreaks or epidemics, bioterrorism preparedness, epidemiology, and the role of family physicians on the front lines of public health.

AAFP RESOLUTIONS TASK FORCE

To review ideas for resolutions to AAFP Congress from Illinois AFP, develop the ideas into resolutions, and submit for approval by the IAFP board or executive committee. Most work is done April-August.

MEMBERSHIP/MEMBER SERVICES TASK FORCE

To review member's request for dues waivers and other membership issues. To review IAFP membership services and suggest sun-setting of services, changes to services and proposed new services. The Task Force should set up a mechanism to capture member ideas.

PUBLIC RELATIONS TASK FORCE

To develop criteria for IAFP awards and encourage members to submit nominations for those awards, including the Family Physician of the Year Award, Distinguished Service Award, and Family Medicine Teacher of the Year Award. The committee also serves as first responders to media requests on patient education and health topics.

FAMILY MEDICINE EDUCATORS INTEREST GROUP

Serve as a conduit for educator issues on faculty development, research and government relations.

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I am interested in serving in the above areas (*Please rank your top 3 choices*)

Name: _____ MD/DO
Practice Name: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Office Phone: _____ Fax: _____
Home Phone: _____ E-mail: _____

I am a (*please check one*): Student Resident Physician

PLEASE RETURN THIS FORM BY JANUARY 15, 2010 TO:

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